## **Vendor Registration**

Event name: The Barn Door's 3<sup>rd</sup> Annual Fall Market

Event date: Saturday, October 7<sup>th</sup>, 2023

Event time/rain date: 10 a.m.-5 p.m. (Rain Date Sunday, October 8<sup>th</sup>, same time)

Event address: 51 South Road, Pepperell, MA 01463

Organizer Contact: Stephen Dahlgren Steve@AbleFG.com (text: 339-221-2517)



Booth Spaces are 10'x10.
Name:
Phone:
Emai:
Organization:
Returning Vendor: YES NO
Link to social media pages:
Do you need electricity: YES NO
Comments, Questions, Concerns, Requests:
Info/setup/fee:
Booth space is all that is provided. Exhibitors are responsible for their own canopies, tables, etc.
All our vendors must arrive with a white, 10'x10' EZ up tent. We want uniformity and a consistent aesthetic for our events. If you do not own a tent, we ask that you either purchase one, or rent one of ours. (If you wish to rent one of ours, please specify on form)
Vendor Type

Artisan/Food Vendor: \$100.00

Non-Artisan Business (ex: Realtor): \$150.00

Non-Profit: \$25.00

Tent Rental (10'x10'): \$100 Table Rental (8'): \$25

Payment excepted: Cash, Check, or Credit Card (a 3.2% processing fee is applied for credit card payments). (Please make checks payable to The Barn Door)

Once your application has been reviewed and approved, payment to reserve your vendor spot is due by September 30<sup>th</sup>.

The vendor fee will cover the following.

Live entertainment
Food/Caterers
Restroom facilities
Additional event staff
Events clean up
Property maintenance
Marketing

Local charitable donation

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## **Vendor Set-Up Instructions**

Set-up begins 1 and  $\frac{1}{2}$  hours prior to start of event (8:30 a.m.). We ask that your booth be fully set up before start of event.

Upon arrival, one of our staff members will confirm your arrival, and show you your space. After being directed to your space, you will be able to unload your vehicle, which must then be moved to the vendor designated parking area spot before you can continue to set up your booth. If you are alone and need help unloading, a staff member will be able to assist you.

Our events would not be nearly as successful if it wasn't for our amazing vendors. Thank you for contributing to the success of The Barn Door.

Thank you all for participating